



# The Planning Inspectorate

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Zoe Cullen  
West Berkshire District Council  
Planning And Transport Strategy  
Council Offices  
Market Street  
Newbury  
Berks  
RG14 5LD

Your Ref: 22/00266/15UNAU  
Our Ref: APP/W0340/C/24/3350386

07 October 2024

Dear Zoe Cullen,

Town and Country Planning Act 1990  
Appeal by Mrs B Brown  
Site Address: Lake House, West Woodhay, NEWBURY, RG20 0BU

I am writing to confirm that the hearing into this appeal(s) will start at 10:00 on 03 December 2024.

The venue is to be advised by yourselves by no later than 14 October 2024 and is to be booked for ONE day.

Please arrange a retiring room and car-parking space for the Inspector and send the details, together with a location plan of the venue, to the case officer quoting our appeal reference number.

The Inspector currently nominated to hold the hearing is R Satheesan BSc PGCert MSc MSc MRTPI.

The Hearing date has been imposed upon **both parties**.

No later than 2 weeks before the opening of the hearing you must serve a notice of the hearing arrangements on those other than the appellants with an interest in the land, owners/occupiers of property near the site, those who made representations on the appeals, those entitled to appear at the hearing and anyone else you consider to be affected by or interested in the alleged breach of control.

Your letter should cover:

- a clear statement of the date, time and place of the hearing, the powers enabling the Secretary of State or Inspector to determine the appeal(s) and the name of the Inspector;

- the location of the site and a description of the development;
- where your completed questionnaire, yours and the appellant's statements and future comments can be inspected;
- that they may attend the hearing and, at the Inspector's discretion, give their views;
- that the decision will be published on GOV.UK;
- what facilities are available for people with disabilities e.g. parking spaces, access and seating arrangements etc.

You should send a copy of this letter and a list of those notified to the case officer.

If you consider it appropriate, please notify the press of the hearing and, if notice of the hearing is published in the press, send a copy of the notice(s) to the case officer. Please also note that people with disabilities who may be concerned about facilities at the hearing venue have been advised to write to, or contact, you to confirm that proper provisions are in place.

Yours sincerely,

***Elaine Simpson***

Elaine Simpson

<https://www.gov.uk/government/publications/planning-inspectorate-privacy-notice>

Where applicable, you can use the internet to submit documents, to see information and to check the progress of cases through GOV.UK. The address of the search page is - <https://www.gov.uk/appeal-planning-inspectorate>