

West Berkshire Shared Lives GDPR Guide - Easy Read



Your rights about your personal information



There are rules about how Shared Lives keep your personal information. The new rules are called General Data Protection Regulations or GDPR.

The new rules give you rights about how Shared Lives keeps your personal information.

What is personal information



Personal information is information that can be used to identify you.

This includes:

- Name
- Where you live
- Contact details

Who might have your personal information?

Many different organisations may have your personal information. These include:



- Your doctor or any other part of the health services



- Your local council



- Any other service that you get – such as The Shared Lives Scheme

Your rights

You have the right to be told if anyone is collecting or using your personal information. You have the right to know:



Why?

- Why they have collected your personal information.



- How long they will keep it for.



- Who they will share it with

Checking your personal information



You have the right to see the personal information that Shared Lives has about you.

How to contact us:



WBC Shared Lives Scheme
The Phoenix Resource Centre
Newtown Road
Berkshire RG14 7EB



Telephone 01635 520173 and ask for Shared Lives



Email:
sharedlives@westberks.gov.uk

or



Data Protection Team

Email: dp@westberks.gov.uk

Tel: 01635 519591



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