

West Berkshire Local Plan

Local Development Scheme

May 2014

West Berkshire Local Development Scheme

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Summary of the Local Development Scheme

The Government requires that all local planning authorities produce a Local Development Scheme (LDS) which sets out the Development Plan Documents (DPDs) that it will produce as part of its Local Plan. This LDS therefore explains what documents will be included in the West Berkshire Local Plan over the next few years, when each document will be produced, and when stakeholders and the public will be involved in the production of each document. It also explains the different status of documents within the Local Plan.

All documents produced within the Local Plan will reflect the issues and priorities that are important to the District and will eventually replace the West Berkshire District Local Plan 1991-2006, the Replacement Minerals Local Plan for Berkshire, incorporating the alterations adopted in December 1997 and May 2001 and the Waste Local Plan for Berkshire adopted December 1998. The content of the Local Plan will be led by the priorities in the Sustainable Community Strategy for the District.

The Council's first published LDS was approved by Government in April 2005. A second, third and fourth version were then published in April 2010, May 2012 and September 2013 respectively. This fifth version revises the document again and contains updates to reflect changes in circumstances since September 2013, namely the progression of a Housing Site Allocations DPD instead of a Site Allocations and Delivery DPD. It is anticipated that this document will be adopted in December 2015. The Housing Allocations DPD will form part of the Local Plan alongside the Core Strategy DPD, West Berkshire Minerals and Waste DPD and a Policies Map.

A further change reflected in this updated version of the LDS is the progression of a new comprehensive Local Plan that will replace the Core Strategy DPD, Housing Site Allocations DPD and West Berkshire District Local Plan Saved Policies, in December 2018.

Documents to be prepared

The LDS shows that the Council is intending to produce the following DPDs, which will form part of the Local Plan, between 2014 and 2016:

- Housing Site Allocations (with selected housing policies and sites for gypsies and travellers)
- West Berkshire Minerals and Waste

The two DPDs will be accompanied by a Proposals Map.

After 2016, another Local Plan will be prepared which is intended to replace the current folder of documents with a comprehensive Local Plan (the Core Strategy DPD, Housing Site Allocations DPD and West Berkshire District Local Plan Saved Policies). This is termed 'new' Local Plan throughout this LDS. The West Berkshire Minerals and Waste DPD is anticipated to remain as a stand alone document sitting alongside the new Local Plan.

Timetable

The tables below summarise the key stages in the preparation of each document. There will be opportunities for community engagement at key stages throughout the process in accordance with the requirements set out in the Town and Country Planning (Local Planning) (England) Regulations 2012, and the Council's Statement of Community Involvement.

Annual Monitoring Reports will provide updates on the progress of preparing these documents against key milestones and highlight any new or emerging issues which may necessitate a review of the LDS

Time table for the preparation of a Local Plan 2014-2016

	Consulting on scope of Sustainability Appraisal	Public participation in the preparation of the DPD	Publication of Proposed Submission Documents	Submission to Secretary of State	Start of Independent Examination	Adoption
Housing Site Allocations DPD	September 2013 to October 2013	September 2013 to December 2014	December 2014	April 2015	June 2015	December 2015
West Berkshire Minerals and Waste DPD	September 2013 to October 2013	October 2013 to May 2015	May to June 2015	September 2015	December 2015	September 2016
Policies Map	The Policies Map spatially illustrates the policies of the Local Plan on an Ordnance Survey base. It will be updated to reflect any area specific policies in the Housing Site Allocations DPD and the West Berkshire Minerals and Waste DPD.					

Time table for the preparation of a new Local Plan post 2016:

	Consulting on scope of Sustainability Appraisal	Public participation in the preparation of the DPD	Publication of Proposed Submission Documents	Submission to Secretary of State	Start of Independent Examination	Adoption
West Berkshire Local Plan	April 2015 to May 2015	December 2013 to July 2017	July 2017	February 2018	April 2018	December 2018
Policies Map	The Policies Map spatially illustrates the policies of the Local Plan on an Ordnance Survey base.					

1 Explanation of the Local Development Scheme

1.1 Introduction

The government requires that all local planning authorities produce a Local Development Scheme (LDS) which is a public statement of the Council's programme for the production of Development Plan Documents (DPDs). The LDS sets out:

- The planning documents the Council aims to produce
- The programme for producing them

The LDS has to be formally approved by the Council and be made publicly available. This is the fifth LDS to be produced by the Council and it supersedes all other versions.

1.2 Planning context

The Planning and Compulsory Purchase Act (2004)¹, the Planning Act (2008)², the Localism Act (2011)³ and the Town and Country Planning (Local Planning) (England) Regulations 2012⁴ set out the legislative framework and statutory procedures for the current system of plan making for local authorities. The system of producing Local Development Documents (LDDs) as part of a Local Plan allows for a number of statutory planning documents to be produced. Together, these documents will provide the spatial strategy, policies and guidance for the District and over time they will replace the saved policies in the current West Berkshire District Local Plan 1991-2006⁵, the Replacement Minerals Local Plan for Berkshire Incorporating the Alterations adopted in December 1997 and May 2001⁶ and the Waste Local Plan for Berkshire adopted in December 1998⁷.

Planning policies for the District need to be prepared in the context of the National Planning Policy Framework (NPPF), National Planning Practice Guidance (NPPG), other National Policy Statements and Regulations (e.g. Community Infrastructure Levy (CIL))⁸, national waste planning policy, and with regard to other local plans and strategies produced by the Council and other organisations 'A Breath of Fresh Air'⁹ is the Sustainable Community Strategy for the District and provides an overarching framework within which other local strategies sit.

1.3 Local Development Documents (LDDs):

Within the current Local Plan there are two main types of LDDs, Development Plan Documents (DPDs) and Supplementary Planning Documents (SPDs).

¹ Planning and Compulsory Purchase Act (2004): http://www.legislation.gov.uk/ukpga/2004/5/pdfs/ukpga_20040005_en.pdf

² Planning Act (2008): http://www.legislation.gov.uk/ukpga/2008/29/pdfs/ukpga_20080029_en.pdf

³ Localism Act (2011): http://www.legislation.gov.uk/ukpga/2011/20/pdfs/ukpga_20110020_en.pdf

⁴ Town and Country Planning (Local Planning) (England) Regulations 2012:
http://www.legislation.gov.uk/uksi/2012/767/pdfs/uksi_20120767_en.pdf

⁵ Saved policies of the West Berkshire District Local Plan 1991-2006: <http://www.westberks.gov.uk/index.aspx?articleid=3226>

⁶ Replacement Minerals Local Plan for Berkshire Incorporating the Alterations adopted in December 1997 and May 2001:
<http://www.westberks.gov.uk/CHttpHandler.ashx?id=29264&p=0>

⁷ Waste Local Plan for Berkshire (1998): <http://www.westberks.gov.uk/CHttpHandler.ashx?id=29266&p=0>

⁸ The Community Infrastructure (Amendment) Regulations 2013

http://www.legislation.gov.uk/uksi/2013/982/pdfs/uksi_20130982_en.pdf enables local planning authorities to charge a levy on new development to fund infrastructure to support the development of the area where it is collected. The money can be used to pay for a wide range of infrastructure that are needed as a result of development. The Council have prepared a CIL which will be implemented from 1 April 2015 onwards. Further details can be viewed at: <http://www.westberks.gov.uk/cil>.

⁹ Sustainable Community Strategy: <http://www.westberkshirepartnership.org/index.aspx?articleid=15225>

DPDs:

These are the core of the Local Plan and together form the Development Plan which is the starting point for making planning decisions. They are prepared in consultation with the community and stakeholders and are subject to examination by an independent Planning Inspector.

The four main stages in preparing a DPD are:

- The pre-production stage, including evidence gathering by the Council on key issues and development options and consulting statutory bodies on the scope of the Sustainability Appraisal.
- The production stage, including public and stakeholder consultation by the Council on the development issues and options and the scope of the DPD and the consideration of consultation responses.
- Submission and examination stage, where the DPD will be submitted to the Secretary of State then subject to scrutiny by an independent inspector appointed by the Secretary of State who will assess the 'soundness' of the DPD. A Public Hearing is held by the appointed Inspector. The Inspector's role is to assess whether the plan has been prepared in accordance with the Duty to Cooperate, legal and procedural requirements and whether it is sound. "Sound", means whether the plan is:
 - **Positively prepared** - the plan should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development;
 - **Justified** - the plan should be the most appropriate strategy, when considered against the reasonable alternatives, based on proportionate evidence;
 - **Effective** - the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities; and
 - **Consistent with national policy** - the plan should enable the delivery of sustainable development in accordance with the policies in the NPPF, NPPG, other National Policy Statements and national waste planning policy.
- Finally, the adoption stage, where the DPD becomes formally part of the Development Plan, and the plan is monitored and reviewed.

SPDs:

SPDs¹⁰ provide more detailed guidance to explain policies and proposals set out in DPDs. They cannot introduce new policies. Unlike DPDs they are not subject to an independent examination and so are quicker to produce.

Other documents:

Through the provisions of the Localism Act 2011, Town and Parish Councils are now able to prepare Neighbourhood Development Plans and/or Orders. The production of a

¹⁰ The Council will provide information on which SPDs it intends to produce on its website and will be able to keep this more up to date without the need to go through the formal process of changing the LDS.

Neighbourhood Plan or Order has to be instigated by the relevant Town/Parish Council and does not form part of the LDS.

1.4 What documents have we already prepared as part of the Local Plan?

The Council has already prepared some documents as part of the current West Berkshire Local Plan. These are:

- **West Berkshire Core Strategy (2006-2026) DPD¹¹** adopted 16 July 2012
- **Market Street Urban Village SPD¹²** adopted on 9 June 2005
- **Quality Design - West Berkshire SPD¹³** adopted on 19 June 2006.
- **Delivering Investment from Sustainable Development SPD¹⁴** adopted on 6 June 2013 and took effect from 1 July 2013
- **Pirbright Institute Site, Compton¹⁵** adopted on 19 September 2013
- **Sandleford Park¹⁶** adopted on 19 September 2013

- **Statement of Community Involvement¹⁷** adopted on 27 July 2006 and currently being revised with a proposed adoption date of September 2014.
- **Annual Monitoring Reports¹⁸** – produced in December each year
- **Minerals and Waste Annual Monitoring Reports¹⁹** – produced in December each year

1.5 Reasons for updating the LDS

Since the publication of the Council's fourth LDS in September 2013, there have been changes in circumstances which have resulted in the need to revise the LDS. These are outlined below:

A requirement to address the need for Gypsy and Traveller pitches

The lack of a five year supply of Gypsy and Traveller sites is a material consideration in the planning process which can outweigh other policies in the Core Strategy. This needs to be addressed through the plan-led system as soon as possible.

Re-evaluation of previously approved timetables

The Council is now producing a Housing Site Allocations DPD, which will ensure that the housing needs for the district in the short to medium term are met in a positive manner. This will speed up the allocations process in a positive and plan led manner as advocated in the NPPF.

Several housing development management policies, which are seen as a priority for review, will also be included within the Housing Site Allocations DPD.

¹¹ West Berkshire Core Strategy (2006-2026) DPD: <http://www.westberks.gov.uk/index.aspx?articleid=25436>

¹² Market Street Urban Village SPD: <http://www.westberks.gov.uk/index.aspx?articleid=4134>

¹³ Quality Design – West Berkshire SPD: <http://www.westberks.gov.uk/index.aspx?articleid=4147>

¹⁴ Delivering Investment from Sustainable Development SPD: <http://www.westberks.gov.uk/index.aspx?articleid=26595>

¹⁵ Pirbright Institute Site, Compton SPD: <http://www.westberks.gov.uk/index.aspx?articleid=23257>

¹⁶ Sandleford Park SPD: <http://www.westberks.gov.uk/index.aspx?articleid=26013>

¹⁷ Statement of Community Involvement: <http://www.westberks.gov.uk/index.aspx?articleid=4006>

¹⁸ Annual Monitoring Reports: <http://www.westberks.gov.uk/index.aspx?articleid=4148>

¹⁹ Joint Minerals and Waste Annual Monitoring Reports: <http://www.westberks.gov.uk/index.aspx?articleid=3232>

The Housing Site Allocations DPD will sit alongside the Core Strategy DPD, Minerals and Waste DPD and a Policies Map. Together, these documents form the current Local Plan.

A further reason for updating the LDS is to reflect that a new Local Plan will be prepared which will be adopted in December 2018. This Local Plan will supersede the current Local Plan. The West Berkshire Minerals and Waste DPD will sit alongside the new Local Plan.

1.6 What documents will be prepared as part of the Local Plan?

Between 2013 and 2016, the following DPDs will be produced:

- **Housing Site Allocations DPD:** This DPD will allocate the remainder of the 10,500 housing figure identified in the Core Strategy by allocating specific smaller scale housing sites for development within existing built up areas and, if necessary, in areas outside existing settlement boundaries (the main urban extensions have been identified in the Core Strategy). Sites for gypsies and travellers will also be included in the DPD, as will several housing related development management policies. Together with the West Berkshire Core Strategy, its aim will be to ensure that residential development is delivered when it is needed and in locations which best serve the overall objectives of the community.
- **West Berkshire Minerals and Waste DPD:** A 15+ year spatial strategy, with vision and strategic objectives for West Berkshire, containing the policies for all minerals and waste development supported by reasoned justifications.
- **Policies Map:** The Policies Map spatially illustrates the policies of the Local Plan on an Ordnance Survey base. It will be updated to reflect any area specific policies in the Housing Site Allocations DPD and the West Berkshire Minerals and Waste DPD.

A new Local Plan will then be produced and will supersede, in December 2018, the Core Strategy DPD and Housing Site Allocations DPD. It will also supersede the West Berkshire District Local Plan Saved Policies following adoption. The housing number in this new Local Plan will be informed by the outcomes of the new Strategic Housing Market Assessment (SHMA), and it will also be accompanied by a policies map to spatially illustrate the policies.

Table 1.1 below summarises the key stages in their preparation, but Appendix A sets out the programmes for these documents in more detail. Table 1.2 sets out the timetable for the new Local Plan that is anticipated to be adopted in 2018, and Appendix A includes the detailed programme for this new Local Plan.

Table 1.1: Timetable for the preparation of the Local Plan 2014-2016

	Consulting on scope of Sustainability Appraisal	Public participation in the preparation of the DPD	Publication of Proposed Submission Documents	Submission to Secretary of State	Start of Independent Examination	Adoption
Housing Site Allocations DPD	September 2013 to October 2013	September 2013 to December 2014	December 2014	April 2015	June 2015	December 2015
West Berkshire Minerals and Waste DPD	September 2013 to October 2013	October 2013 to May 2015	May to June 2015	September 2015	December 2015	September 2016
Policies Map	The Policies Map spatially illustrates the policies of the Local Plan on an Ordnance Survey base. It will be updated to reflect any area specific policies in the Housing Site Allocations DPD and the West Berkshire Minerals and Waste DPD.					

Table 1.2: Timetable for the preparation of a new Local Plan post 2016:

	Consulting on scope of Sustainability Appraisal	Public participation in the preparation of the DPD	Publication of Proposed Submission Documents	Submission to Secretary of State	Start of Independent Examination	Adoption
New Local Plan	April 2015 to May 2015	September 2013 to July 2017	July 2017	February 2018	April 2018	December 2018
Policies Map	The Policies Map spatially illustrates the policies of the Local Plan on an Ordnance Survey base.					

1.7 Transitional arrangements

The Council's local planning framework is currently in a state of transition between old and new systems. The old system is represented by the remaining 'saved' policies (as amended July 2012) of the West Berkshire District Local Plan (adopted June 2002), together with the Replacement Minerals Local Plan for Berkshire, incorporating alterations adopted December 1997 and May 2001 and the Waste Local Plan for Berkshire adopted December 1998.

Table 1.3: Saved Development Plans and Policies

Saved Development Plans and Policies				
Document	Role and Contents	Area covered	Status	Timetable for production and review
West Berkshire District Local Plan (adopted June 2002) – Saved Policies (as amended July 2012)	Policies of the adopted local plan which conform with the West Berkshire Core Strategy	West Berkshire	Saved Former Development Plan Policies	The Council submitted a list of proposed saved policies in accordance with the protocol issued by the Department of Communities and Local Government in August 2006. The list was agreed in September 2007. It was amended in July 2012 following adoption of the

Saved Development Plans and Policies				
Document	Role and Contents	Area covered	Status	Timetable for production and review
see Appendix B for details				West Berkshire Core Strategy
Replacement Minerals Local Plan for Berkshire, incorporating alterations adopted December 1997 and May 2001 see Appendix C for details	Policies of the adopted Minerals Local Plan which will conform with the West Berkshire Minerals and Waste DPD	Berkshire	Saved Former Development Plan Policies	The Secretary of State directed that, under paragraph 1 (3) of Schedule 8 to the Planning and Compulsory Purchase Act 2004, a number of policies in the Replacement Minerals Local Plan for Berkshire (RMLP) Incorporating the Alterations adopted in December 1997 and May 2001 should be saved indefinitely until replaced by national, regional or local minerals and waste policies.
Waste Local Plan for Berkshire adopted December 1998 see Appendix C for details	Policies of the adopted Waste Local Plan which will conform with the West Berkshire Minerals and Waste DPD	Berkshire	Saved Former Development Plan Policies	The Secretary of State directed that, under paragraph 1 (3) of Schedule 8 to the Planning and Compulsory Purchase Act 2004, a number of policies in the Waste Local Plan for Berkshire adopted in December 1998, should be saved indefinitely until replaced by national, regional or local minerals and waste policies.

Although the Council was unable to save any Supplementary Planning Guidance produced under previous legislation, the documents outlined in Appendix D are considered to give up to date and relevant guidance which supplement the saved policies of the West Berkshire District Local Plan. They are therefore considered to still be material considerations. They were all produced in consultation with the public and stakeholders and include a statement of public consultation.

The old system will eventually be replaced in stages by LDDs produced under the current Local Plan. This includes the Core Strategy DPD (which was adopted in July 2012), the Housing Site Allocations DPD and the West Berkshire Minerals and Waste DPD.

A new Local Plan is anticipated for adoption in December 2018 which will replace the Core Strategy DPD and the Housing Site Allocations DPD. It is expected that the West Berkshire Minerals and Waste DPD will sit alongside the new Local Plan. It is therefore anticipated that, post 2018, the West Berkshire Local Plan will be comprised of the new Local Plan and the West Berkshire Minerals and Waste DPD.

1.8 Joint working arrangements and the Duty to Co-operate

West Berkshire does not exist in isolation from its neighbours and the Local Plan needs to take account of the challenges, issues and opportunities affecting the wider surrounding area at a more strategic level. The Council therefore works with surrounding authorities and others to co-ordinate policy and evidence collection on matters of strategic or cross boundary significance. The 2011 Localism Act has now formalised this arrangement under a new 'duty

to co-operate²⁰. This requires local authorities to work constructively, actively and on an on-going basis on strategic, cross boundary matters in the preparation of DPDs.

²⁰ Section 110 of the Localism Act. Further guidance is given in paragraphs 178 to 181 of the NPPF.

2 Evidence Base

2.1 What information and evidence will inform the preparation of the local development documents?

It is important that the preparation of all LDDs is underpinned by a strong evidence base. This also provides important baseline information for undertaking the Strategic Environmental Assessment and the Sustainability Appraisal which also form a key part of the evidence base. The evidence base includes technical studies and also evidence from public engagement, including key stakeholders, agencies, infrastructure providers and the general public. Some of the more significant studies include:

- Strategic Housing Land Availability Assessment
- Strategic Housing Market Assessment
- Landscape Sensitivity Assessment
- Strategic Flood Risk Assessment
- Economic Assessment
- Transport Assessment
- Infrastructure Delivery Plan
- Habitats Regulation Assessment
- Local Minerals Assessment
- Local Waste Assessment

All published evidence documents are posted on the Council's website²¹.

2.2 Sustainability Appraisal and Strategic Environmental Assessment

The Council has to undertake a Sustainability Appraisal (SA) for all DPDs it produces and has to meet certain statutory requirements for consultation. This incorporates the requirements under the Planning and Compulsory Purchase Act 2004 for SA and the requirement under the European Directive 2001/42/EC, or Strategic Environmental Assessment Directive, to undertake a Strategic Environmental Assessment (SEA). SA assists in the consideration of options and decisions on policies and proposals in the Local Plan. It is a tool that highlights any significant environmental, social or economic effects of the plan and assesses it against a number of sustainability objectives in order to identify these impacts.

The Council will also undertake Habitats Regulations Assessments (HRA) where required by the Conservation of Habitats and Species Regulations 2010²². The purpose of a HRA is to assess the possible effects of a land use plan on any Natura 2000 site. These are European designated sites which are intended to form an ecologically coherent network of designated sites across the whole of Europe. Where significant negative effects are identified, alternative options should be examined to avoid any potential damaging effects.

2.3 Community involvement

One of the key objectives of the planning system is greater and more effective community involvement. Arrangements for involving the community in each of the local development documents are explained in the Council's Statement of Community Involvement. Public involvement in the production of the development plan documents in this LDS will be tailored in accordance with the role and scope of the document as explained in the Statement of

²¹ <http://www.westberks.gov.uk/index.aspx?articleid=12144>

²² Conservation of Habitats and Species Regulations 2010: <http://www.legislation.gov.uk/uksi/2010/490/regulation/41/made>
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Community Involvement (SCI) (currently being updated with adoption proposed in September 2014) and the Council's Consultation Policy (2013).

3. Monitoring and Review

Monitoring the implementation of the Council's Local Plan is a key feature of the planning system.

3.1 Annual Monitoring Reports

In December each year the Council will produce Annual Monitoring Reports (AMRs) to track the implementation of policies and changes which have occurred in West Berkshire. A separate AMR will be produced for minerals and waste.

The West Berkshire AMR will include:-

- An assessment of whether any targets set out in DPDs are being met and, if not, the reasons why
- Impact of policies on targets set out at national, sub-regional or local level
- Consideration of whether any policies need to be replaced or amended and action needed to do this
- Details of housing delivery including completed dwellings during the monitoring year, numbers of units under construction, stock of permissions, house type data, parking spaces provided, density of development
- A housing trajectory showing past completions and expected future building
- Details of employment generating development constructed, started and given planning permission
- Other development trends data

A separate West Berkshire minerals and waste AMR will be produced, which will contain:

- Impact of policies on targets set out at national, larger than local e.g. south east area or local level
- Consideration of whether any policies need to be replaced or amended, and action needed to do this
- Details of permitted minerals and waste development
- Aggregate sales and reserves
- Waste generation figures

The AMRs will also cover progress on achieving the timetable set out in this LDS.

3.2 Reviewing this LDS

This document is the Council's fifth LDS and sets out the programme for the next few years. It will normally be reviewed once a year following the publication of the AMR. As part of the AMR, the Council will assess whether any changes to the timetable may be needed, whether the results of monitoring suggest attention to particular policy areas are required, or whether new or emerging issues may necessitate a review of the LDS.

Proposed Development Plan Documents

Proposed Development Plan Documents between 2014 and 2016

Document Area Covered	Role, Contents and Conformity	Timetable for production and review
Housing Site Allocations West Berkshire	<p>This plan will allocate specific areas for residential development or restraint in accordance with the overall planning strategy for West Berkshire set out in the West Berkshire Core Strategy.</p> <p>It will also contain a succinct suite of housing policies managing development which assist in implementing the spatial strategy and setting out considerations applicable to most forms of development</p> <p>Will conform with: NPPF, NPPG, West Berkshire Core Strategy DPD.</p> <p>Replaces: West Berkshire District Local Plan 1991 – 2006</p>	<ul style="list-style-type: none"> ▪ Consult on scope of sustainability appraisal – September 2013 to October 2013 ▪ Public participation in the preparation of the document - September 2013 to December 2014 ▪ Publication of Proposed Submission Documents – December 2014 ▪ Submission to Secretary of State – April 2015 ▪ Pre-hearing meeting – June 2015 (subject to Planning Inspectorate) ▪ Commencement of Public Hearings – June 2015 (subject to Planning Inspectorate) ▪ Estimated date for adoption – December 2015 (subject to Planning Inspectorate and Full Council timetable)
West Berkshire Minerals and Waste West Berkshire	<p>Sets out the spatial development strategy for minerals and waste matters in West Berkshire and provides the framework for development control decisions, including those relating to preferred sites.</p> <p>Will conform with: NPPF, NPPG, and West Berkshire Core Strategy DPD.</p> <p>Replaces: Replacement Minerals Local Plan for Berkshire, incorporating alterations adopted December 1997 and May 2001 and the Waste Local Plan for Berkshire adopted December 1998</p>	<ul style="list-style-type: none"> ▪ Consult on scope of sustainability appraisal – September 2013 to October 2013 ▪ Public participation in the preparation of the document – October 2013 to May 2015 ▪ Publication of Proposed Submission Documents – May to June 2015 ▪ Submission to Secretary of State – September 2015 ▪ Pre-hearing meeting – December 2015 (subject to Planning Inspectorate) ▪ Commencement of Public Hearings – February 2016 (subject to Planning Inspectorate) ▪ Estimated date for adoption – September 2016 (subject to Planning Inspectorate and Full Council timetable)
Policies Map	This will identify adopted policy designations on an Ordnance	Proposed changes to the Policies Map to be published in draft on submission

Document Area Covered	Role, Contents and Conformity	Timetable for production and review
West Berkshire	Survey base.	of the DPD. The amended Policies Map to then be published on adoption of the DPD showing on a geographical basis the application of the policies in the DPD.

Document Area Covered	Role, Contents and Conformity	Timetable for production and review
<p>New Local Plan</p> <p>West Berkshire</p>	<p>The Local Plan will set out the spatial development strategy for West Berkshire, and provide development management policies and site allocations</p> <p>Will conform with: NPPF, NPPG</p> <p>Replaces: Core Strategy, Housing Site Allocations DPD, West Berkshire District Plan 1991-2006</p>	<ul style="list-style-type: none"> ▪ Consult on scope of sustainability appraisal – April 2015 to October 2013 ▪ Public participation in the preparation of the document – December 2013 to July 2017 ▪ Publication of Proposed Submission Documents– July 2017 ▪ Submission to Secretary of State – February 2018 ▪ Pre-hearing meeting – April 2018 (subject to Planning Inspectorate) ▪ Commencement of Public Hearings – April 2018 (subject to Planning Inspectorate) ▪ Estimated date for adoption – December 2018 (subject to Planning Inspectorate and Full Council timetable)
<p>Policies Map</p> <p>West Berkshire</p>	<p>This will identify adopted policy designations on an Ordnance Survey base.</p>	<p>Publication on adoption of the new Local Plan.</p>

Saved West Berkshire District Local Plan policies

The following table lists all the saved policies of the West Berkshire District Local Plan 1991-2006. All other policies within the West Berkshire District Local Plan 1991-2006 either were not saved beyond September 2007 or have been replaced following the adoption of the West Berkshire Core Strategy (2006 – 2026) DPD in July 2012. The remaining policies will be replaced by either the Housing Site Allocations DPD or the new Local Plan.

West Berkshire District Local Plan 1991 – 2006 ²³
OVS5 Environmental Nuisance/ Pollution control
OVS6 Noise pollution
OVS7 Hazardous Substances
OVS8 Hazardous substances
ENV16 Farm Diversification
ENV19 Re –use and adaptation of Existing Buildings in the Countryside
ENV20 Redevelopment of Existing Buildings in the Countryside
ENV22 Extension of Residential Curtilages in the Countryside
ENV23 Replacement Dwellings in the Countryside
ENV24 Extensions to Dwellings in the Countryside
ENV27 Institutional and Educational sites in the Countryside
ENV29 Development Involving Horses
HSG1 Identification of Settlements for Planning Purposes
HSG3 The Relaxation of Agricultural Occupancy Conditions
HSG11 Rural Exceptions Schemes
HSG13 Residential Use of Space above shops and offices
HSG14 Retention of Mobile Home Parks
ECON5 Town Centre Commercial Areas
ECON6 Former Greenham Common Airbase
ECON7 Safeguarding Rail Based Industry at Theale
SHOP1 Non-retail uses in primary shopping frontages
SHOP3 Retail Areas and Retail Warehousing
SHOP5 The Encouragement of Local and Village Shops
TRANS1A Road Schemes
TRANS1 Meeting the Transport Needs of New Development
TRAN3 A34/M4 Junction 13 – Chieveley
RL1 Public Open Space Provision in Residential Development Schemes
RL2 Provision of Public Open Space (Methods)
RL3 Selection of Public Open Space and Recreational Sites
RL5 Kennet and Avon Canal
RL5A The River Thames

²³ Saved in accordance with the protocol issued by Department of Communities and Local Government in August 2006, agreed in September 2007

Saved Minerals and Waste policies

The Replacement Minerals Local Plan for Berkshire (RMLP) and Waste Local Plan for Berkshire (WLPB) currently form the saved planning policy²⁴ context that guides minerals and waste developments in the former county area. The policies of the Waste Local Plan for Berkshire 1998 and the Replacement Minerals Local Plan for Berkshire Incorporating Alterations 2001 do not have the benefit of policy titles in the original publications. The titles of policies shown in the list below are indicative of the wording contained within the actual policy and have been used as an aide memoir.

To be replaced by West Berkshire Minerals and Waste DPD	
Waste Local Plan for Berkshire (Dec 1998) Policy	
WLP1 Sustainable Development	
WLP3 Phasing out putrescible / polluting waste	
WLP11 Proposed preferred areas	
WLP13 Local facilities	
WLP14 Sites for engineered landfill	
WLP15 Temporary sites for engineered landfill	
WLP16 Waste management facilities - non landfill	
WLP17 Green waste composting	
WLP18 Sewage works	
WLP19 Farm and stable waste	
WLP20 Other landfill sites for putrescible / polluting waste	
WLP21 Safeguarding sites for waste management	
WLP23 Temporary local separation sorting and recycling sites	
WLP24 Temporary recycling facilities on inert waste landfill sites	
WLP25 Disposal of inert waste by landfilling	
WLP26 Controls on landfill permissions to secure inert waste recycling	
WLP27 Is development needed	
Replacement Minerals Local Plan for Berkshire (Incorporating the Alterations adopted in Dec 1997 and May 2001) Policy	
MLP1 Husbanding resources	
MLP2 Prevention of sterilisation	
MLP2A Extraction to prevent sterilisation	
MLP6 General considerations for sand and gravel extraction	
MLP7 Material considerations for sand and gravel extraction	
MLP8 Preferred areas	
MLP10 Outside preferred areas applications will normally be refused	
MLP11 Strongest presumption against extraction	
MLP12 Strong presumption against extraction	

²⁴ The Secretary of State has directed that, under paragraph 1 (3) of Schedule 8 to the Planning and Compulsory Purchase Act 2004, a number of policies in the Replacement Minerals Local Plan for Berkshire (RMLP) Incorporating the Alterations adopted in December 1997 and May 2001 and the Waste Local Plan for Berkshire adopted in December 1998, should be saved indefinitely until replaced by national, regional or local Minerals and Waste policies.

To be replaced by West Berkshire Minerals and Waste DPD

MLP13 Strong presumption against extraction all other areas

MLP14 Borrow pits

MLP15 Building sand

MLP16 Chalk, clay and other minerals

MLP17 Oil and gas

MLP18 Appropriate and timely restoration

MLP19 Securing public benefit through restoration

MLP20 Proposals for restoration

MLP21 Content of minerals applications

MLP26 Safeguarding rail depots

MLP28 Ancillary structures

MLP29 Importing aggregates to plant sites

Supplementary Planning Guidance – Material Considerations

Although Supplementary Planning Guidance²⁵ produced under the previous legislation could not be saved, the following documents are still considered to give up to date and relevant guidance which supplement the policies of the saved policies of the West Berkshire District Local Plan.

Supplementary Planning Guidance – Material Considerations				
Document	Role, Contents and Conformity	Area covered	Status	Timetable for production and review
SPG No.19 Public Houses	Provides guidance on proposals which involve the loss of public houses	West Berkshire	Adopted 25 January 2000 Conforms with: West Berkshire District Local Plan	Prepared by the Council in consultation with the local community. Likely to remain relevant for many years and so no current timetable for review.
SPG No.20 Village Design Statement for Basildon	Design guidance for development in Basildon	West Berkshire	Adopted 13 March 2001 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years and so no current timetable for review.
SPG No.21 Chieveley Village Design Statement	Design guidance for development in Chieveley	Chieveley	Adopted 2 April 2002 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years and so no current timetable for review.
SPG No.22 Bucklebury Vision – Parish Design Statement	Design guidance for development in Bucklebury Parish	Bucklebury	Adopted 16 April 2002 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years and so no current timetable for review.
SPG No.23 Cold Ash and Ashmore Green Village Design Statement	Design guidance for development in Cold Ash and Ashmore Green	Cold Ash and Ashmore Green	Adopted 1 May 2002 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years.

²⁵ <http://www.westberks.gov.uk/index.aspx?articleid=3231>

Supplementary Planning Guidance – Material Considerations

Document	Role, Contents and Conformity	Area covered	Status	Timetable for production and review
SPG No.24 Speen Village Design Statement	Design guidance for development in Speen	Speen	Adopted 1 October 2002 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years and so no current timetable for review.
Beenham Village Design Statement	Design guidance for development in Beenham	Beenham	Adopted 8 July 2003 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years and so no current timetable for review.
Hermitage Village Design Statement	Design guidance for development in Hermitage	Hermitage	Adopted 14 July 2004 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years and so no current timetable for review.
Inkpen Village Design Statement	Design guidance for development in Inkpen	Inkpen	Adopted 31 August 2004 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years and so no current timetable for review.
Newbury Town Design Statement	Design guidance for development in Newbury	Newbury	Adopted 19 April 2005 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years and so no current timetable for review.
Compton Village Design Statement	Design guidance for development in Compton	Compton	Adopted 11 October 2005 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years and so no current timetable for review.
Pangbourne Village Design Statement	Design guidance for development in Pangbourne	Pangbourne	Adopted 16 November 2005 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years and so no current timetable for review.

Supplementary Planning Guidance – Material Considerations

Document	Role, Contents and Conformity	Area covered	Status	Timetable for production and review
Brimpton Village Design Statement	Design guidance for development in Brimpton	Brimpton	Adopted January 2007 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years and so no current timetable for review.
Stratfield Mortimer Village Design Statement	Design guidance for development in Stratfield Mortimer	Stratfield Mortimer	Adopted November 2007 Conforms with: West Berkshire District Local Plan	Prepared by the local community in consultation with the Council. Likely to remain relevant for many years and so no current timetable for review.
SPG 03/1 Shop Fronts and Signs – Supplementary planning guidance	Guidance on the design of shop fronts and signs	West Berkshire – mainly town/village centres	Adopted 3 July 2003 Conforms with: West Berkshire District Local Plan	Consider review in the light of any changes to national Government policy.
SPG 04/2 House Extensions	Provides guidance on how to design house extensions so that they respect the character of the area, protect living conditions of neighbours and comply with relevant planning policies	West Berkshire	Adopted 15 July 2004 Conforms with: West Berkshire District Local Plan	Consider review in the light of any changes to national Government policy.
SPG 04/3 Replacement Dwellings and Extensions in the Countryside	Sets out guidance to guide the scale and design of extensions to dwellings in the countryside outside settlements	Countryside outside settlements	Adopted 15 July 2004 Conforms with: West Berkshire District Local Plan	Consider review in the light of any changes to national Government policy.

Village and Town Design Statements

Since July 2008 the Council has adopted Design Statements²⁶ through the community planning process. Design Statements adopted through this process include:

- Streatley - Adopted 12 March 2009
- Hamstead Marshall - Adopted 14 August 2009
- Stanford Dingley - Adopted 21 January 2010
- Burghfield - Adopted 24 August 2011

²⁶ <http://www.westberks.gov.uk/index.aspx?articleid=4433>

Glossary

Term	Acronym	Explanation
Adoption		Formal approval by the Council of a LDD whereupon it achieves its full weight.
Annual Monitoring Report	AMR	Annual statement analysing the implementation of policies. Produced in December.
Community Strategy		Strategic objectives and action plan produced by the LSP
Conformity		LDDs normally have to fit in to the policies set out in higher documents - conformity
Core Strategy		The overall spatial planning policies and objectives for an area.
Council		In this context, the local planning authority; in this case West Berkshire Council. References to full Council are to the meeting of all elected members which is the Council's supreme decision making body
Development Plan Document	DPD	A statutory document which is the primary consideration in determining planning applications. It is required to undergo public testing (inquiry or examination before an independent inspector or panel).
Examination		In this context the forum at which an independent inspector considers the soundness of a development plan document
Executive		In this case, the Council's lead decision making body comprised of elected members
Habitats Regulations Assessment	HRA	An assessment of the potential impacts of a plan or proposal on areas of European nature conservation importance.
Housing Trajectory		Diagram showing housing delivery and expected trends of development
Inset map		Specific section of a Policies Map
Local Development Document	LDD	<p>The Town and Country Planning (Local Planning) (England) Regulations 2012 define a LDD as:</p> <p><i>“Any document prepared by a local planning authority individually or in cooperation with one or more other local planning authorities, which contains statements regarding one or more of the following –</i></p> <p><i>(i) the development and use of land which the local planning authority wish to encourage during any specified period;</i></p> <p><i>(ii) the allocation of sites for a particular type of development or use;</i></p> <p><i>(iii) any environmental, social, design and economic objectives which are relevant to the attainment of the development and use of land mentioned in paragraph (i); and</i></p> <p><i>(iv) development management and site allocation policies, which are intended to guide the determination of applications for planning permission.”</i></p> <p>LDDs therefore include the local plan and related SPDs, along with the AMR. As the statement of community involvement refers</p>

Term	Acronym	Explanation
		to part of the process of plan preparation, it is also defined as a local development document (but it is not a development plan document as it does not contain policies for use of land).
Local Development Scheme (<i>this document</i>)	LDS	A public statement of the Council's programme for the production of development plan documents.
Local Plan		The portfolio of LDDs that provides the framework for delivering the spatial strategy for the area
Local Strategic Partnership	LSP	A grouping of local stakeholders – local councils, business, voluntary sector – working together in the local community. The local LSP is the West Berkshire Partnership
Material consideration		A factor or document which can be taken into account in deciding a planning application
Minerals Planning Guidance Note	MPG	Government statement of its planning policy that has now been replaced by the NPPF and NPPG
National Planning Policy Framework	NPPF	A simplified set of national policies published by the government in March 2012 that replaces the government guidance formerly contained in Planning Policy Guidance Notes (PPGs), Planning Policy Statements (PPSs), Minerals Planning Guidance Notes (MPGs) and Minerals Policy Statements (MPS').
National Planning Practice Guidance	NPPG	On-line guidance produced by the Department for Communities and Local Government in March 2014 that supplements the NPPF and supersedes previous planning practice guidance
Neighbourhood Development Plan	NDP	Neighbourhood planning document produced by the local community. Sets out policies in a particular area in relation to the development and use of land.
Neighbourhood Development Order	NDO	Neighbourhood planning document produced by the local community. Grants planning permission in a particular area for certain types of development specified in the order
Planning Inspectorate	PINS	National agency which supplies independent planning inspectors.
Planning Policy Guidance	PPG	Government statement of its planning policy. Were gradually being replaced by PPS' but now replaced by the NPPF and NPPG
Planning Policy Statement	PPS	Former Government statement of its planning policies. Now replaced by the NPPF and NPPG, although PPS10 (Waste) will remain in place until replaced by a revised PPS10 and the National Waste Management Plan for England is released.
Policies Map		Map showing policy areas on an Ordnance Survey map base.
Regulations		Town & Country Planning (Local Planning) (England) Regulations 2012 which set out the statutory requirements for preparing local plans
Saved Development Plans or Policies		The system allowed all existing Local and Structure Plans to be saved until September 2007. Some policies have been saved for a longer period.
Spatial strategy		An integrated planning/development strategy aiming to achieve a range of objectives
Stakeholder		In this context an organisation or individual with an interest in local planning matters

Term	Acronym	Explanation
Statement of Community Involvement	SCI	Adopted document setting out how the Council will involve the community in the planning process.
Strategic Environmental Assessment	SEA	An assessment of the potential impacts of policies and proposals on the environment, to include proposals for the mitigation of any impacts.
Submission		Stage at which a prepared DPD is presented to Secretary of State.
Supplementary Planning Document	SPD	A LDD which does not have DPD status but which is taken into account as a material consideration in the determination of planning applications
Supplementary Planning Guidance	SPG	Planning guidance produced under the previous planning system. They give additional guidance in support of policies in statutory planning documents
Sustainability Appraisal	SA	An appraisal of the economic, social and environmental impacts of policies and proposals. It incorporates Strategic Environmental Assessment (SEA) – see above. The SA Scoping Report identifies the information needed for the appraisal, and describes the methodology for undertaking sustainability appraisal.
Unitary authority		A single tier local authority providing a full range of local government functions. West Berkshire Council is a unitary authority
Village Design Statement	VDS	Local design guidance produced by local community and adopted by the Council
West Berkshire Minerals and Waste Local Plan		The former name of the West Berkshire Minerals and Waste DPD. The document was renamed in August 2013 for clarity and conformity with the other DPDs being prepared as part of the West Berkshire Local Plan. As a result of this change all documents relating to the DPD prior to this date will refer to the West Berkshire Minerals and Waste Local Plan and all documents subsequent to this date will refer to the West Berkshire Minerals and Waste DPD.
West Berkshire Partnership		The local LSP.