

Children and Young People Fees & Charges Proposals – 2009/10

1. Introduction

- 1.1 The main report highlights the fact that the starting point for the base budget assumes that fees and charges will increase by 2%. However officers seek every opportunity to maximise income, while accepting that:
- Fees and charges can have a direct impact on usage and take up;
 - In some circumstances the Council is providing services in direct competition to the private sector. Where this is the case, price is likely to have a direct link with demand and it is important that the Council does not 'price itself out of the market';
 - Raising fees and charges can in some instances work against the Council's social inclusion agenda by effectively discriminating against those who are less able to pay;
 - For some services there is a clear expectation that fees and charges will reflect the costs incurred in providing the service. The Council may open itself to legal challenge if the increases it makes cannot be justified.
 - Some income generating activities are subject to contractual arrangements where the actual level of charges are set by the contractor, taking into account market factors and the parameters agreed with the Council to meet its social inclusion agenda. In these cases, marginal increases in fees and charges (within Council parameters) are retained by the contractor and therefore do not have a direct impact on council budgets.
- 1.2 The main Children and Young People services and functions to which fees and charges apply are:
1. Home to School Transport
 2. School Meals
 3. Youth Service

2. Children & Young People Directorate Proposals

2.1 Home to School Transport

A review of the home to school transport policy took place during 2008/09, and the policy for the 2009/10 academic year was approved by Executive. This included a review of charges for the Fare Paying Scheme, which is now a graded fare charging system based on radial distance. The current charges are as follows:

A up to 3 miles - £189 per year (£63 per term)

B up to 6 miles - £378 per year (£126 per term)

C over 6 miles - £724.50 per year (£241.50 per term)

2.2 School Meals

The school meals contractor is Dolce and 67 schools are in the contract. The meal price is £1.90 for a Primary two course meal and £1.95 for a secondary two course meal. Revision to the meal prices is negotiated annually in the Summer Term.

2.3 Youth Service

Youth Officers have set fees and charges across all the centres to ensure compatibility. This includes size of venue, and resources available.

2.4 GIS Ordnance Survey Maps

It is proposed to increase the charges for ordnance survey maps by £19 to £20.

3. Summary of Proposals

The detailed proposals for fee increases are set out below.

Summary of proposed changes to fees and charges – Children & Young People 2009-2010			
Description	Current Fee 2008/09	Proposed Fee 2009/10	Notes
Youth & Community Centres – facility hire to voluntary and community groups			
Meeting Room	£7.45	£7.60	
Small Hall/Theatre	£12.75	£13.00	
Large Hall/Gymnasium	£17.50	£17.85	
Kitchen & Coffee Bar	£10.65	£10.85	
Stage/Lighting /Sound Additional charge dependent upon individual requirements			
Youth & Community Centres – facility hire to commercial organisations			
Meeting Room	£12.65	£12.90	
Small Hall/Theatre	£19.20	£19.60	
Large Hall/Gymnasium	£26.50	£27.05	
Kitchen & Coffee Bar	£16.00	£16.30	
Activity programme for Young People			
Annual Youth Club membership varies according to nature of club			
Basic sessional charge	60p	60p	

Summary of proposed changes to fees and charges – Children & Young People 2009-2010			
Description	Current Fee 2008/09	Proposed Fee 2009/10	Notes
Instructional session	£1	£1	
6 week evening course in adventurous activity	£35.45	£36.50	
Residential Activity Programmes for Young People (see brochures for details)			
Croft Field Centre – charges based on group size and length of stay			
Adventurous Expeditions – charges based on actual cost of travel, accommodation and travel.			
GIS Ordnance survey maps			
Charges per map			£20

Community Services Fees & Charges Proposals – 2009/10

- 1.1 Councils have the power to charge for certain social care services, and are required to have a charging policy that is demonstrably fair and does not undermine the overall objectives of social care – that is, to promote both independence and social inclusion of service users. It is recognised that the level of fees and charges can have a direct impact on usage and take up, and in some instances work against the Council's social inclusion agenda by effectively discriminating against those who are less able to pay.
- 1.2 The Council's policy is therefore to charge service users an 'affordable' amount, which is uplifted by inflation each year. However, where other local authorities, or Health organisations, are purchasing Council services on behalf of their service users, the charges made to these organisations are designed to reflect the actual costs of the service.
- 1.3 West Berkshire Council's Fairer Charging Policy for non residential services, introduced in 2003, states the individual will have one assessed charge for all services. All services will be added together before a service user is financially assessed.
- 1.4 The guidance allows for a prescribed list of allowances, for example, accommodation, rates, insurance etc. plus disability related costs, for example, community alarm system, extra heating costs.
- 1.5 These allowances are then deducted from the total income to give an assessable income. Since 2008/9 West Berkshire Council has used 100% of the assessable income as chargeable income in line with most other Councils.
- 1.6 There are generally two types of charges – discretionary and statutory.

Discretionary Charges

- 1.7 The average increase being proposed for home care, community respite care, transport and laundry services is 2% to reflect the downturn in inflation rates nationally. Last year the figure was 3.9% based on the September Retail Price Index. Some charges are rounded to the nearest 5p or 10p and some individual increases may be slightly different. This is in line with the increases to Pension Credit and other benefits that are payable by the Benefits Agency to some of the service users.

Community meals

- 1.8 The Council, through a contract with Apetito, provides approximately 56,000 meals per annum to individuals who are assessed as "critical" and unable to heat a prepared meal or provide themselves a hot meal. The charge is proposed at £4.00 per meal and is not means tested. The cost to West Berkshire Council is £5.62 per meal. This subsidy of £1.62 will result in a cost to the Council of £92,400 per annum.

Day Care

- 1.10 The charge to other local authorities and Health organisations for places in a day centre for people with physical disabilities is increasing by 2%. The charge is based on an inflationary uplift. At present two other local authorities use the service for a few days each week and the new charge will be £87.00 per week.
- 1.11 The charge for day centre placements for people with mental health problems or a learning disability will be calculated on the basis of the service provided, given the individually tailored nature of provision. At present no other local authorities access day services for these groups. It is proposed that the charge for day care services will increase to £10.20 in 2009/10 as shown in the tables attached. In 2008/0 the Council raised this charge from £3.90 to £10 to bring it in line with other Councils.

Social Care Training

Social Care Training made significant increases in charges last year to enable training charges to be rounded up to simplify accounting for ourselves and our customers. The increase was more than double the required % increase. We have ceased providing lunches for full day training courses but not reduced the cost of full day courses to reflect this.

We usually raise the costs every 2 years in this way. The costs for delivering training have not risen above last year's increase and are unlikely to.

The Government gives us funding to provide training to the care sector and we choose to make nominal charges to make the funding go further and to ensure people book on courses and turn up. We need to ensure we charge similar rates to other local authorities in Berkshire for training and we are already the highest charging authority.

For the above reasons, it is not appropriate to increase the fees and charges for training for 2009/10.

- 1.12 The cost of venue hire has increased but only to include the cost of refreshments and simplify the charging process. The Department of Health requires Councils to work closely with its partners on joint training and to facilitate improved standards of care through training initiatives, therefore some joint training has to apply the same charges as the partners involved and grant funding is provided to enable the charge to accredited providers to be less than for non-accredited.

	Full Day	Half Day
Adult & Children's Social Care Staff at WBC	Funded	Funded
Private, Voluntary & Independent social care providers, partners & accredited organisation	£35	£20

& Direct Payments service users		
Anyone else	£65	£35
Social Care Trainer Hire to Private, Voluntary & Independent social care providers, partners & accredited organisation	£120	No half day rate
Social Care Trainer Hire to anyone else	£300	No half day rate
Hire of training room & equipment for Private, Voluntary & Independent social care providers, partners & accredited organisation	£65	£35

Statutory Charges

- 1.14 The method of assessing contributions from clients in long-term residential care is covered by regulations issued by the Department of Health.
- 1.15 The charges to full cost payers in WBC Homes for the Elderly, and to other local authorities who access services run by West Berkshire Council, are based on historical information in respect of cost and the estimated number of clients using the service. The proposed full standard charge for WBC Homes for the Elderly is an increase of 2% from £675.20 to £689.20 per week.
- 1.16 The attached appendix gives details of the new charges.

2 Cultural Services

- 2.1 Charges for cultural services are almost entirely for discretionary services. The introduction of a West Berkshire Leisure Card will require a significant review of the pricing structures across a range of cultural services so that holders of the card benefit from a lower pricing level than non card holders.

Leisure Centres

- 2.2 All of the Council's Leisure Centres are managed under contract by Parkwood Leisure. The Council sets the maximum fee that can be charged. The actual level of charge is set in accordance with Parkwood's own marketing policies, taking account of the Council's objectives for the residents leisure card. This approach is designed to ensure access to core services at charges that can be afforded by all whilst allowing for a full cost recovery for value added activity such as teaching, coaching, and instructional programmes and other commercial activity within the Council's assets.

- 2.3 In placing all of the Council's Leisure Centres under the operational control of a single contractor, West Berkshire Council hoped to be able to unify pricing structures across the District. However, if such a policy was adopted from 1st April 2009 this could increase prices beyond the current rate of inflation at some sites. Parkwood have indicated that they would prefer to align prices across all leisure centre sites more gradually by spreading some increases over a number of years. This means that there will still be some price variations and in a few cases prices will need to increase by more than the rate of inflation in order to catch up with other sites. No sites will charge more than the maximum permissible charge.
- 2.4 The terms of this contract allow the contractor to retain all income up to an agreed threshold. If the total income exceeds this threshold then a sliding scale of income share arrangements start to apply. Both the threshold and the actual scale of charges are subject to year on year inflationary uplifts. In practical terms the threshold is unlikely to be reached unless windfall conditions apply. For example, the complete closure of a significant competitor in the same catchment area. Increases in fees and charges for leisure centres will therefore have no effect on the income generated by West Berkshire Council.
- 2.5 West Berkshire Council has agreed to become part of the national free swimming programme by accepting grant support to allow all people over 60 years of age to have free entry to public swimming sessions across all Council owned swimming pools.

Heritage and Tourism Services

- 2.6 The Tourism team have proposed increases of between 2.0% and 2.5% to the advertising prices for inclusion in the tourism guide "Welcome to West Berkshire". The new prices relate to inclusion for the year beginning 1st January 2010.
- 2.7 West Berkshire Museum is the repository for the archive resulting from any developer funded archaeological work in West Berkshire. It has become usual practise for museums to charge the developer, via the archaeological contractor, a contribution towards the care of this archive. These costs are based on the equivalent to the rate of the English Heritage (HBMC) box storage grant.
- 2.8 Charges made to use images that are the property of West Berkshire Council have been compared to those published by other museums. The proposed increases more closely align charges in West Berkshire with those in other authorities.
- 2.9 Charges at Shaw House have not been increased for visitors that have a West Berkshire Resident's Card. For non-cardholders a new concessionary charging category has been included for the first time.

Library Services

- 2.10 The introduction of the new Library Management System has linked West Berkshire to a consortium of library services across the South East. One of the benefits of membership of the consortium is that it improves the arrangements for borrowing

items from other members. This is reflected in a new set of charges for customers wishing to reserve items not available from within the Council's own catalogue of library stock.

- 2.11 As with other services that support residents use of their leisure time, the introduction of the resident's leisure card has determined the need for multi-level pricing for those library services where a hire charge is made.

Description	Fee 2008/09	Proposed Fee 2009/10	Notes
Service – All client groups			
Home care – maximum hourly rate	£18.00	£18.35	
Home care – key safes at client's home	£36.40	£37.15	
Laundry service	£3.90	£4.00	
Community meals and meals provided by WBC day care centres	£3.90	£4.00	
Transport – maximum charge per journey	£1.10	£1.15	
Community Respite Care maximum hourly charge	£12.10	£12.35	
Residential respite care per week	£69.25	£70.65	
Day care – maximum attendance charge per day	£10.00	£10.20	
Service - Elderly			
Residential care –Minimum charge per week	£69.25	£70.65	
Residential care WBC Homes - full cost per week	£675.70	£689.20	
Residential care independent sector homes - full cost per week	Actual cost	Actual cost	
Residential care WBC Homes – charge the assessed contribution whilst in hospital if bed is being retained at the home	Assessed charge	Assessed charge	
Residential care WBC Homes – charge the assessed contribution from date of admission even if client subsequently decides to leave the home during review period.	Assessed charge from date of admission	Assessed charge from date of admission	
Day care – full cost to OLAs per day	£52.50	£53.55	
Service Physical Disabilities			
Residential care –Minimum charge per week 25yrs-60yrs	£63.95	£65.25	

Description	Fee 2008/09	Proposed Fee 2009/10	Notes
Residential care –Minimum charge per week 18yrs-24yrs	£51.65	£52.70	
Residential care independent sector homes - full cost per week	Actual cost	Actual cost	
Day care – full cost to OLAs per day	£85.30	£87.00	
Service - Learning Disabilities			
Residential care –Minimum charge per week 25yrs-60yrs	£63.95	£65.25	
Residential care –Minimum charge per week 18yrs-24yrs	£51.65	£52.70	
Day opportunities – full cost to OLAs/PCTs per day	£80.00	£81.60	
Outreach Activities – full cost to OLAs/PCTs per hour	£40.40	£41.20	
Supported Employment– full cost to OLAs/PCTs per day	£113.00	£115.30	
Transporting clients from care homes to day centre (charge to provider)	At cost	At cost	
Charge to voluntary organisation for using Greenfield House per day	£25.40	£25.90	
Adult Placement – management fee to OLAs per week	£70.80	£72.25	
Service – Mental Health			
Residential care –Minimum charge per week 25yrs-60yrs	£63.95	£65.25	
Residential care –Minimum charge per week 18yrs-24yrs	£51.65	£52.70	
Day care – full cost to OLAs per day	£60.20	£61.40	

Description	Fee 2008/09	Proposed Fee 2009/10	Notes
Service – Training			
Charges to OLAs in Berkshire & other WBC Directorates per training day	£65	£65	
Charges to OLAs in Berkshire & other WBC Directorates per half day	£35.00	£35.00	
Charges to independent sector contracted and/or accredited providers:			30.00 30%
Per training day	£35.00	£35.00	
Per half day course.	£20.00	£20.00	
Bespoke training per day	£120.00	£120.00	
Charges to independent sector non- accredited providers:			60.00
Per training day	£70.00	£70.00	
Per half day course.	£35.00	£35.00	
Bespoke training – per day	£300.00	£300.00	
Cancellation charge outside of notice period	Full charge of course	Full charge of course	
Hire of training room & equipment per half day	£35.00	£35.00	
Hire of training room & equipment per day	£65.00	£65.00	
Service –Housing			
Copy of Housing Needs Assessment	£50	No Charge	Other Local Authorities do not charge for this so we are not able to
Average rent for temporary accommodation per week	£83.70	£87.90	
Do it yourself Shared Ownership rent	5% on Individual contract terms	5% on Individual contract terms	

Tourism Service Fees and Charges

Description	Current Fee 2008/09	Proposed Fee 2009/10		Notes
Annual Charges for Entries in the Welcome to West Berkshire Guide and Website.				
Attractions ¼ Page Basic Entry	£62.00	£63.50		Basic Entry Provides a listing on the Visit West Berkshire Website. www.visitwestberks.org.uk
Attractions ¼ Page Enhanced Entry	£320.00	£328.00		
Attractions ¼ Page Premium Entry	£402.00	£412.00		Enhanced Entry Provides a listing on the Visit West Berkshire Website that contains a direct link through to the establishments own website.
Attractions ½ page <i>Premium Entry</i>	£700.00	£717.50		
Attractions 1 Page <i>Premium Entry</i>	£1185.00	£1,215.00		
Eating Out <i>Basic Entry</i>	£62.00	£63.50		Premium Entry Provides an enhanced website entry and space in the printed guide.
Eating Out <i>Enhanced Entry</i>	£124.00	£127.00		
Eating Out <i>Premium Entry</i>	£165.00	£169.00		Premium Extra Is the add on cost to an accommodation provider, already advertising in the printed guide, who wants a separate listing in the eating out section.
Eating Out <i>Premium Extra</i>	£80.00	£82.00		
Accommodation 1 – 3 rooms	£165.00	£168.00		
Accommodation 4 – 6 rooms	£196.00	£200.00		
Accommodation 7 – 9 rooms	£250.00	£255.00		
Accommodation 10+ rooms	£279.00	£285.00		

Tourism Service Fees and Charges

Description	Current Fee 2008/09	Proposed Fee 2009/10		Notes
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Mid Year Entries into the web site only.

Attractions <i>¼ Page Basic Entry</i>	£62.00	£64.00		
Eating Out <i>Basic Entry</i>	£62.00	£64.00		
Accommodation 1 – 3 rooms	£11.69 a month or £62 (which ever is greater)	£11.90 a month or £64 (which ever is greater)		
Accommodation 4 – 6 rooms	£13.88 a month or £62 (which ever is greater)	£14.17 a month or £64 (which ever is greater)		
Accommodation 7 – 9 rooms	£17.71 a month or £62 (which ever is greater)	£18.06 a month or £64 (which ever is greater)		
Accommodation 10+ rooms	£19.76 a month or £62 (which ever is greater)	£20.19 a month or £64 (which ever is greater)		

Tourist Information Centre

Accommodation Bookings	10% of first night charge or £5.00 booking fee	10% of first night charge or £5.00 booking fee		
Ticket Commission	Ticket Commission fee 10%	Ticket Commission fee 10%		

Heritage Service Fees and Charges

Description	Current Fee 2008/09	Proposed Fee 2009/10		Notes
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Shaw House – Heritage Visitors Admission Charges

Adult	£4.60	£5.00		
Child (aged 5-16)	£2.30	£2.50		
Concession (over 60s, not in employment)	-	£4.00		
Adult (with WB residents card)	£4.60	£4.60		
Child (with WB residents card)	£2.30	£2.30		
Concession (with WB residents card)	-	£3.60		
Group Visit (15+ people)	£3.50	£3.85		
Group Tour (15+ people)	-	£8.70		

Shaw House – Room Hire Charges - per hour

Council Use	£18.00	£18.00	Charges have not changed since they were first set in 2007, it is planned to increase in 2010-11 to cover rising costs.	
Public Sector and Community Use	£27.00	£29.75	Charge has not increased since 2007.	
Commercial Use	£40.50	£44.50	Charge has not increased since 2007.	
Out of Hours Supplement	£25.00	£25.00		

Heritage Service Fees and Charges

Description	Current Fee 2008/09	Proposed Fee 2009/10		Notes
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West Berkshire Museum – Archaeological Archive Box Fee

Standard box (470mm x 270mm x 170mm)	-	£25.00	Charge is paid by depositor on behalf of commercial client.
Half box	-	£12.50	Charge is paid by depositor on behalf of commercial client.
Paper archive box	-	£8.00	Charge is paid by depositor on behalf of commercial client.
Plan/drawing sheet	-	50p	Charge is paid by depositor on behalf of commercial client.

Archaeology - Historic Environment Record Charges

A4 computer print out (b/w) HER data	10p	10p	Charge set to match A4 Photocopying
A4 computer print out (colour) HER data	50p	£1.00	Charge set to match A4 Photocopying
A3 Computer print out (colour) HER Data	£1.00	£1.50	Charge set to match A4 Photocopying
Research charges – HER	Minimum £40 exc VAT for the first half hour. Thereafter £20 ex VAT per half hour	Minimum £45 exc VAT for the first half hour. Thereafter £25 ex VAT per half hour	Fees were previously raised in 2006-2007; traditionally charges have been set for periods of 3 years. Therefore it is proposed that these charges apply until 2012. Charges are calculated to compensate the Council for the staff time utilised to provide information for commercial or very large enquiries.

Heritage Service Fees and Charges

Description	Current Fee 2008/09	Proposed Fee 2009/10	Notes
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Heritage Service – Use of Image Collection

Review of comparable charges at other museums was undertaken to inform new prices.

Image Production Fee			
Photo Print – up to A6	£2.50	£5.00	
Photo Print – up to A5	£5.00	£10.00	
Photo Print – up to A4	£8.50	£15.00	
Laser Scan – up to A4	£1.50	£5.00	
Digital Scan – to CD	-	£15.00	Charge for single image; additional images £5.00 each
Reproduction Charges			
Up to Full Page, B&W or Colour	-	£40.00	Single non-exclusive use, one country, one language; plus 50% for multiple countries & languages
Cover	-	£75.00	
Local Publication	-	£15.00	Plus copy of publication for Museum library
Academic Publication	-	£30.00	
Magazine or Newspaper	-	£40.00	
Advertising or Brochure	-	£75.00	
Exhibition Use	-	£40.00	For non-partner museums, etc; no charge for partnership projects
Website	-	£75.00	One year licence, on any page of website

Heritage & Tourism Service Fees and Charges				
Description	Current Fee 2008/09	Proposed Fee 2009/10		Notes

Heritage & Tourism Service – Copying & Laminating Charges				
<i>These charges are common with the library service.</i>				
A4 Photocopy b/w	10p	10p		
A4 Photocopy colour	£1.00	£1.00		
A3 Photocopy b/w	20p	20p		
A3 Photocopy colour	£1.50	£1.50		
Laminating	£2.10 per metre	£2.30 per metre		

Library Fees and Charges

Description	Current fee 2008/9	Proposed fee 2009/10		Notes
Reservation charges				
In stock items	Free	Free		
Items available in SELMS libraries	N/A	£2		New service coming on line from April as part of the joint library system with a number of other authorities.
Items obtained from British Library or other non SELMS authorities	£2	£5		The new SELMS arrangements will reduce the number of requested items obtained from these sources. The fee does not cover the full cost of this service.
Overdue charges				
Books for children	8p per day	8p per day		West Berkshire Libraries are part of the SELMS consortium. A further increase in fines would place the district out of line with the other consortium members.
Books for adults	18p per day	18p per day		
DVDs, CDs games etc	50p per day	50p per day		
Printing and photocopying charges				
A4 B&W	10p	10p		Charges are reviewed on a 3 year cycle.
A4 Colour	£1	£1		
A3 B&W	20p	20p		
A3 Colour	£1.50	£1.50		
Other charges				
Lost tickets	£2	£2		
Headsets for Playaways	£1	£1		Very low sales volumes.
Performing arts sets	£3 per month	£5 per month		Music scores etc for societies.

Library Fees and Charges

Description	Current fee 2008/9	Proposed fee 2009/10		Notes
Hire charges (Residents Card Holders)				
Gold Star (new titles) DVDs	£3 per week	£3 per week)		The facility to request these items will be withdrawn to increase availability.
Music CDs	£1 per week	£1 per week		
U cert DVDs (not gold star)	£1 per week	£1per week		
Other cert DVDs	£2 per week	£2 per week		
Playstation 3 games	£4 per week	£4 per week		
Xbox 360 games	£4 per week	£4 per week		
Wii games	£4 per week	£4 per week		
PC games	£2 per week	£2 per week		
Playstation 1 and 2 games	£2 per week	£2 per week		
Hire charges (Non Card Holders)				
Gold Star (new titles) DVDs	£3 per week	£3.30 per week		The facility to request these items will be withdrawn to increase availability.
Music CDs	£1 per week	£1.10 per week		
U cert DVDs (not gold star)	£1 per week	£1.10 per week		
Other cert DVDs	£2 per week	£2.20 per week		
Playstation 3 games	£4 per week	£4.40 per week		
Xbox 360 games	£4 per week	£4.40 per week		
Wii games	£4 per week	£4.40 per week		
PC games	£2 per week	£2.20 per week		
Playstation 1 and 2 games	£2 per week	£2.20 per week		

Leisure Centre Fees and Charges

Description	Current Fee 2008/09	Proposed Fee 2009/10		Notes
Residents Card (Registration & issue)	n/a	No Charge		
Non-Residents Card (Registration & issue)	n/a	£20.00		
Admission Charges for West Berkshire Residents Cardholders.				
Swimming				
Peak Times				
Adult	£2.85	£2.95		
Junior	£1.80	£1.85		
Concessionary	£1.80	£1.85		
Over 60's	n/a	Free		National free swimming programme
Off Peak Times				
Adult	£1.70	£1.75		
Junior	£1.10	£1.15		
Concessionary	£1.10	£1.15		
Over 60's	n/a	Free		National free swimming programme
Hall Hire				
Adults				
Full Sports Hall (4 Courts)	£38.00	£38.50		
Badminton Court	£7.20	£7.30		
Squash Court	£6.00	£6.25		
Juniors				
Full Sports Hall (4 Courts)	£18.00	£18.60		
Badminton Court	£4.75	£4.90		
Squash Court	£3.10	£3.20		
Expressions Gym				
Casual User Induction	£25.00	£26.00		
Casual User	£5.80	£6.00		
Classes	£4.60	£4.80		
Monthly Membership	£32.00	£33.00		

Leisure Centre Fees and Charges

Description	Current Fee 2008/09	Proposed Fee 2009/10		Notes
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Admission Charges for Non Cardholders.				
Swimming				
Peak Times				
Adult	£2.85	£3.25		
Junior	£1.80	£2.00		
Concessionary	£1.80	£2.00		
Off Peak Times				
Adult	£1.70	£1.95		
Junior	£1.10	£1.25		
Concessionary	£1.10	£1.25		
Hall Hire				
Adults				
Full Sports Hall (4 Courts)	£37.00	£42.00		
Badminton Court	£7.20	£8.30		
Squash Court	£6.00	£7.15		
Juniors				
Full Sports Hall (4 Courts)	£18.00	£20.50		
Badminton Court	£4.75	£5.35		
Squash Court	£3.10	£3.50		
Expressions Gym				
Casual User Induction	£25.00	£28.50		
Casual User	£5.80	£6.50		
Classes	£4.60	£5.30		
Monthly Membership	£32.00	£36.00		

Environment Directorate Fees & Charges Proposals – 2009/10

Introduction

1.1 Officers look at every opportunity to maximise income while accepting that:

- Fees and charges can have a direct impact on usage and take up;
- In some circumstances the Council is providing services in direct competition to the private sector. Where this is the case, price is likely to have a direct link with demand and it is important that the Council does not 'price itself out of the market';
- Raising fees and charges can in some instances work against the Council's social inclusion agenda by effectively discriminating against those who are less able to pay;
- For some services there is a clear expectation that fees and charges will reflect the costs incurred in providing the service. The Council may open itself to legal challenge if the increases it makes cannot be justified.

1.2 Within the Environment Directorate, the fees and charges deliver an annual income of approximately £4,860,000 (original 2008/09 budget).

2. Specific Proposals

2.1 Countryside and Environment

The budget for income from fees and charges in 2008/09 was £520,000. Fees and charges are generated from the following areas:

- Sports facilities usage at Henwick Worthy, Holy Brook and Northcroft
- Special waste collection charges
- Thatcham Nature Discovery Centre
- Environmental Health
- Licensing

Wherever possible it is proposed to increase all these fees and charges by approximately 2%. However, charges for room hire at the Nature Discovery Centre are to increase by more than 2% to reflect the improved facilities at the centre. In addition a new charge of £25 for bulky waste collections is proposed as part of the Directorate savings proposals.

2.2 Highways and Transport

The original budget for income from fees and charges for the Highways and Transport service in 2008/09 was £2,678,000. Fees and charges have been reviewed in order to generate additional income wherever possible. Any surplus income generated will be utilised to contribute towards efficiency savings in 2008/09. Fees and charges are generated from the following four main areas:

Car Park Charges

Charges at car parks were last reviewed in 2008/09 resulting in a general tariff increase from 70p to 80p per hour in Newbury and from 30p to 40p per hour in other car parks from 1 April 2008. A further increase of 20p per hour in Newbury and 10p elsewhere in the district is proposed in April 2009 in order to generate

additional income to help meet the overall pressure on the Council's budget and help keep Council Tax increases to a minimum.

Licence Fees and other charges

Fees are charged for a range of highway services or licences where Highway Authority approval is required to place items in or on the public highway or to work on the highway. These include vehicular crossings, skips and scaffolds, placing tables and chairs on the highway, inspecting utility operations, and providing temporary or permanent traffic regulation orders.

Highways Development Control Fees

Fees are charged to developers for design checking, supervision and inspection of new roads under construction and off site highway improvements.

Charges to householders for sewerage treatment

A small number of properties, approximately 150, mainly in rural areas of West Berkshire, are connected to small sewerage treatment plants, which are the responsibility of West Berkshire Council to maintain.

2.3 **Planning and Trading Standards**

Fees and charges totalling £1,662,000 in 2008/09 are generated from the following areas:

Planning Fees

Fees for planning applications are set centrally by the DCLG. There was a significant increase in the level of Planning Fees in April 2008 averaging about 25%, so no further increase is currently expected in April 2009.

Building Regulation self-financing service

The Building (Local Authority Charges) Regulations 1998 require building regulation charges to be set at a level that will recover costs over a three year rolling period. DCLG guidance also states that the service should not be profit making. Fees are therefore set to achieve a balanced budget over a three year period, based on expected volumes of business.

Fees for Trading Standards Services

These include weights and measures fees, registration of poisons and licenses for petroleum, fireworks, and motor salvage.

3. Schedule of Fees and Charges 2009/10

- 3.1 The proposed fees and charges for the financial year 2009/10 for whole of the Environment Directorate are shown in the table:

Description		2008/09 Fee	Proposed 2009/10 Fee	Notes
<u>Countryside and Environment</u>				
-	-	-	-	-
Henwick Worthy Sports Ground:	-	-	-	-
Cricket – 1 st Hand Wicket (per match)	Adult	£68.00	£69.50	
	Junior	£34.00	£34.70	
Cricket – 2 nd Hand Wicket (used grass)	Adult	£51.00	£52.00	
	Junior	£25.20	£25.70	
Cricket – Artificial Wicket	Adult	£46.50	£47.50	
	Junior	£23.70	£24.20	
Cricket – 2 nd (Reserve) Artificial Wicket	Adult	£23.10	£23.60	
	Junior	£23.10	£23.60	
Football – Grass (per game)	Adult	£53.00	£54.00	
	Junior	£25.80	£26.40	
Football - Mini Pitch	Adult	£30.00	£30.60	
	Junior	£15.00	£15.30	
Rugby – Grass (per game)	Adult	£53.00	£54.00	
	Junior	£25.80	£26.40	
Full Pitch Artificial Grass - peak	30 Mins	£29.40	£30.00	
	1hr Only	£59.00	£60.20	
	1hr 30mins (11 a side)	£87.00	£89.00	
Half Pitch Artificial Grass - peak	30 Mins	£17.40	£17.80	
	1hr Only (5 a side)	£33.00	£33.70	
	1hr 30mins	£49.50	£50.50	
Full Pitch Artificial Grass – off-peak	30 Mins	£14.00	£14.30	
	1hr Only	£26.80	£27.40	
	1hr 30mins (11 a side)	£38.50	£39.30	
Half Pitch Artificial Grass – off-peak	30 Mins	£7.40	£7.60	
	1hr Only (5 a side)	£14.00	£14.30	
	1hr 30mins	£20.50	£21.00	
Hardcourt Activities:				
Netball (per court per hr)	Adult	£15.50	£15.80	
	Junior	£7.90	£8.10	
Tennis (per court per hr)	Adult	£5.11	£5.20	
	Junior	£2.56	£2.60	
Basketball	Adult	FREE	FREE	
	Junior	FREE	FREE	
Bike Scrambling (Grassy Mounds)	Adult	FREE	FREE	
	Junior	FREE	FREE	

Holybrook Park:				
Football – Grass (per game)	Adult	£43.50	£44.40	
	Junior	£21.60	£22.00	
Northcroft Recreation Ground:				
Football - Grass (per game)	Adult	£43.50	£44.40	
	Junior	£21.60	£22.00	
Michaelmas Fair		£3,220	£3,285.00	
Waste Services:				
Special Collection Charges (Bulky Household Collection)				
Normal (within 7 days)		FREE	£25.00	New charge included in savings proposals
Within 48hrs outside property		£83.00	£85.00	
Within 7 days by appointment outside property		£41.00	£42.00	
Within 7 days by appointment inside property		£52.50	£53.50	
Within 48hrs inside property		£129.00	£131.50	
Asbestos		£25.00	£25.00	No increase
Nature Discovery Centre:				
<i>Charges for non-profit organisations:</i>				
Meetings, exhibitions, talks per half day		£40.00	£60.00	Above inflation increases for lettings to reflect improved facilities offered following the refurbishment of the centre
Meetings, exhibitions, talks evening per hire		£50.00	£60.00	
Meetings, exhibitions, talks full day hire		£75.00	£100.00	
<i>Charges for commercial lettings:</i>				
Meetings, exhibitions, talks mornings or afternoons per day		£80.00	£100.00	
Meetings, exhibitions, talks evening per hire		£80.00	£120.00	
Meetings, exhibitions, talks full day hire		£150.00	£175.00	
<i>Charges for children's parties per head:</i>				
Saturdays April until October		£10.00	N/A	Not offered for 2009/10

Food Hygiene Training:				
CIEH Level 2 *new qualification		£61.00	£62.50	
CIEH Level 3 *new qualification		£265.00	£270.00	
Foundation Food Hygiene Certificate		£55.80	£57.00	New course offered 2009
Introduction to HACCP		£26.30	£26.80	
Anti-Social Behaviour Act:				
High Hedges Fee (Class A – Fee Discretionary, approx 2% increase)		£643.00	£656.00	
Licences, Registrations and Similar Consents:				
<i>Licensing Act 2003:</i>				
Premises Licence – “one off” fees set by statute based upon rateable value (RV) of premises (Class B – Statutory Fee)				
Band A – RV up to 4300		£100.00	£100.00	Statutory -no increase.
Band B – RV 4300 to 33000		£190.00	£190.00	Statutory -no increase.
Band C – RV 33001 to 87000		£315.00	£315.00	Statutory -no increase.
Band D – RV 87001 to 125000		£450.00	£450.00	Statutory -no increase.
Band E – RV 125001 and above		£635.00	£635.00	Statutory -no increase.
<i>Premises Licence – Annual Fee (Class B – Statutory Fee)</i>				
Band A		£70.00	£70.00	Statutory -no increase.
Band B		£180.00	£180.00	Statutory -no increase.
Band C		£295.00	£295.00	Statutory -no increase.
Band D		£320.00	£320.00	Statutory -no increase.
Band E		£350.00	£350.00	Statutory -no increase.
				Statutory -no increase.

Personal Licence - (Class B – Statutory Fee)		£37.00	£37.00	Statutory -no increase.
Temporary Event Notices (TEN's) - (Class B – Statutory Fee)		£21.00	£21.00	Statutory -no increase.
<i>Gambling Licenses</i>				
Casinos (small)	New Application	£7,500.00	£7,500.00	Statutory -no increase.
	Annual Fee	£3,750.00	£3,750.00	Statutory -no increase.
Bingo Clubs	New Application	£2,625.00	£2,625.00	Statutory -no increase.
	Annual Fee	£750.00	£750.00	Statutory -no increase.
Betting Premises	New Application	£2,250.00	£2,250.00	Statutory -no increase.
	Annual Fee	£450.00	£450.00	Statutory -no increase.
Tracks	New Application	£1,875.00	£1,875.00	Statutory -no increase.
	Annual Fee	£750.00	£750.00	Statutory -no increase.
Family Entertainment Centres	New Application	£1,500.00	£1,500.00	Statutory -no increase.
	Annual Fee	£562.00	£562.00	Statutory -no increase.
Adult Gaming Centres	New Application	£1,500.00	£1,500.00	Statutory -no increase.
	Annual Fee	£750.00	£750.00	Statutory -no increase.
Lotteries and Amusements	New Application	£35.00	£35.00	Statutory -no increase.
	Annual Fee	£17.50	£17.50	Statutory -no increase.
Sex Establishments – (Class A – Fee Discretionary, approx 2% increase)		£4,940	£5,040.00	No Licensed premises in the district

Street Trading Consents – (Class A – Fee Discretionary)		£2,120	£2,120	No increase
<i>Skin Piercing Registrations (one off registration) – (Class A – Fee Discretionary, approx 2% increase)</i>				
Individual		£111.00	£113.00	
Premises		£223.00	£228.00	
Joint Application		£305.00	£311.00	
<i>Animal Licences – (Class A – Fee Discretionary, approx 2% increase)</i>				
Dog Breeding Establishments		£146.00	£149.00	
Animal Boarding Establishments		£383.00	£391.00	
Pet Shops		£223.00	£228.00	
Dangerous Animal Consent		£521.00	£532.00	
Zoo Licenses		£1,640.00	£1,680.00	
Riding Establishments (1 to 5 horses)		£254.00	£259.00	
Each additional 10 horses or part		£86.00	£88.00	
<i>Private Water Supplies</i>				
Sampling Charges - (Class B – Statutory Fee)		Various		Statutory - no increase
Environmental Protection Act 1991b		Various		Statutory - no increase
Scheduled Processes - (Class B – Statutory Fee)				Statutory - no increase
Inspection of Housing Premises for Immigration purposes (Class A – Fee Discretionary, approx 2% increase)		£254.00	£259.00	
<i>Fees for Information – per hour rate, minimum two hour charge (Class A – Fee Discretionary, approx 2% increase)</i>				
Environmental Info Individual, Non Commercial		£34.00	£35.00	
Commercial and Government		£62.00	£64.00	
Civil Actions (Class A – Fee Discretionary, approx 2% increase)		£62.00	£64.00	
<i>Taxi Licenses – (Class A – Fee Discretionary, approx 2% increase)</i>				
Vehicle – New		£184.00	£188.00	
Vehicle – Renewal of Licence		£184.00	£188.00	
Replacement Plate		£33.00	£34.00	

Transfer of Ownership		£93.50	£95.50	
Test & Seal Meter		£45.50	£46.50	
Driver – 3 year Licence		£225.00	£229.50	
Replacement Badge		£33.00	£34.00	
Replacement Licence		£33.00	£34.00	
HC Knowledge Test (per test)		£61.50	£63.00	
<i>Private Hire Vehicles – (Class A – Fee Discretionary, approx 2% increase)</i>				
Operator – New		£48.50	£49.50	
Operator – Renewal		£48.50	£49.50	
Vehicle – New		£175.00	£178.50	
Vehicle – Renewal		£175.00	£178.50	
Replacement Plate		£33.00	£34.00	
Transfer of Ownership		£93.50	£95.50	
Driver – 3 year Licence		£225.00	£229.50	
Replacement Badge		£33.00	£34.00	
Replacement Licence		£33.00	£34.00	
PH Knowledge Test (per test)		£61.50	£63.00	
Dog Warden Services:				
Stray Dogs Administration Charge (seizure fee)		£52.50	£53.50	
Out of hours seizure Fee			£95.00	New fee
Kennels per Day (Class A – Fee Discretionary, approx 2% increase)		£11.00	£11.20	
<u>Highways and Transport</u>				
Licence Fees and other charges:				
Street Naming and Numbering		£60.00	£61.00	
Vehicular Crossing		£83.00	£85.00	
Skips on the Highway	Initial fee	£30.00	£31.00	
	per week	£30.00	£31.00	
Scaffold on the Highway	Initial fee	£60.00	£61.00	
	per week	£30.00	£31.00	
Streetworks licence		£173.00	£176.00	
Tables and Chairs on the Highway (based on number of Chairs)	1 to 10	£150.00	£153.00	
	11 to 26	£250.00	£255.00	
	27+	£500.00	£510.00	
Storing Materials on the Highways	Initial fee	£55.00	£56.00	
	per week	£20.00	£20.00	
Utility Works Inspection		£24.00	£24.00	
Temporary TROs		£494.00	£504.00	
Sewerage treatment property charge		£276.00	£282.00	

Highways Development Control Fees:				
New Road Construction		8%	8%	
Highways Works Supervision		8%	8%	
Licence to work on highway		£350.00	£357.00	
Car Park Hourly Charges - Newbury:				
Kennet Centre and Northbrook Multi-storey Car Parks				
Up to 1 hour		£0.80	£1.00	
Up to 2 hours		£1.60	£2.00	
Up to 3 hours		£2.40	£3.00	
Up to 3 ½ hours		£2.80	£3.50	
Up to 4 hours		£3.20	£4.00	
Up to 4 ½ hours		£3.60	£4.50	
Up to 5 hours		£4.00	£5.00	
Up to 5 ½ hours		£4.40	£5.50	
Up to 6 hours		£4.80	£6.00	
Up to 6 ½ hours		£5.20	£6.50	
Up to 7 hours		£5.60	£7.00	
Up to 7 ½ hours		£6.00	£7.50	
Up to 8 hours		£6.40	£8.00	
8 hours and over		£8.00	£10.00	
Evening Charge		£1.00	£1.00	
Short and Long Stay Car Parks - Pelican Lane, West Street, 8 Bells, Market Street .				
Up to ½ hour		£0.40	£0.50	
Up to 1 hour		£0.80	£1.00	
Up to 2 hours		£1.60	£2.00	
Up to 3 hours		£2.40	£3.00	
Up to 4 hours		£3.20	£4.00	
Up to 5 hours		£4.00	£5.00	
Up to 7 hours		£5.30	£6.70	
Up to 10 hours		£7.00	£8.60	
Evening Charge		£1.00	£1.00	
Central				
Up to ½ hour		£0.40	£0.50	
Up to 1 hour		£0.80	£1.00	
Up to 2 hours		£1.60	£2.00	
Up to 3 hours		£2.40	£3.00	
Up to 3 1/2 hours		£2.80	£3.50	
Up to 4 hours		£3.20	£4.00	
Up to 4 1/2 hours		£3.60	£4.50	
Up to 5 hours		£4.00	£5.00	
Up to 5 1/2 hours		£4.40	£5.50	
Up to 6 hours		£4.80	£6.00	

Up to 6 1/2 hours		£5.20	£6.50	
Up to 7 hours		£5.60	£7.00	
Up to 7 1/2 hours		£6.00	£7.50	
Up to 8 hours		£6.40	£8.00	
8 hours and over		£8.00	£10.00	
Evening Charge		£1.00	£1.00	
Short Stay Car Parks – Northcroft Lane and The Wharf				
Up to ½ hour		£0.40	£0.50	
Up to 1 hour		£0.80	£1.00	
Up to 2 hours		£1.60	£2.00	
Up to 3 hours		£2.40	£3.00	
Up to 4 hours		£3.20	£4.00	
Up to 10 hours		£12.00	£14.00	
Evening Charge		£1.00	£1.00	
Bear Lane				
Up to ½ hour		£0.40	£0.50	
Up to 1 hour		£0.80	£1.00	
Up to 2 hours		£1.60	£2.00	
Up to 3 hours		£2.40	£3.00	
Up to 3 1/2 hours		£2.80	£3.50	
Up to 4 hours		£3.20	£4.00	
Up to 4 1/2 hours		£3.60	£4.50	
Up to 5 hours		£4.00	£5.00	
Up to 10 hours		£12.00	£14.00	
Evening Charge		£1.00	£1.00	
Long Stay Car Parks – Northcroft Lane West, Newbury Football Club (weekdays only) and the staff car park in Market Street (Saturday's only).				
Up to 2 hours		£1.00	£1.20	
Up to 4 hours		£2.00	£2.40	
4 hours and over		£3.50	£4.00	
Evening Charge		£1.00	£1.00	
Coach Park				
Up to 2 hours		£2.50	£3.00	
2 hours and over		£5.00	£6.00	
Evening charge		£1.00	£1.00	
Newbury Season Ticket Prices:				
Kennet Centre:				
Per Quarter		£220.00	£260.00	
Northbrook MSCP:				
Per Quarter		£220.00	£270.00	
Per Annum		£700.00	£850.00	

Newbury "General":			
Per Quarter		£230.00	£270.00
Per Annum		£800.00	£900.00
Out of Newbury Car Park Hourly Rates:			
Hungerford: Church St and Station Road			
Up to 1 hour		£ 0.40	£0.50
Up to 2 hours		£ 0.70	£0.90
Up to 3 Hours		£ 0.90	£1.10
Up to 4 Hours		£ 1.00	£1.20
Over 4 hours		£ 2.20	£2.40
Hungerford High Street			
Up to 1 hour		£ 0.40	£0.50
Up to 2 hours		£ 0.70	£0.90
Over 2 hours		£ 5.20	£5.40
Pangbourne Station Road:			
Up to 1 hour		£ 0.40	£0.50
Up to 2 hours		£ 0.70	£0.90
Up to 3 hours		£ 0.90	£1.10
Over 3 hours		£ 5.20	£5.40
Pangbourne River Meadow			
Up to 1 hour		£ 0.40	£0.50
Up to 2 hours		£ 0.70	£0.90
Up to 3 hours		£ 0.90	£1.10
Up to 4 hours		£ 1.00	£1.20
Up to 8 hours		£ 2.20	£2.40
Over 8 hours		£ 5.20	£5.40
Thatcham Kingsland Centre			
Up to 1 hour		£ 0.40	£0.50
Up to 2 hours		£ 0.60	£0.80

Up to 3 ours		£ 0.80	£1.00	
Over 3 hours		£ 2.20	£2.40	
Thatcham Station				
Off Peak		£ 1.00	£1.10	
Up to 24 Hours		£ 2.20	£2.40	
Theale Main				
Up to 2 hours		£ 0.40	£0.50	
Over 2 hours		£ 0.70	£0.90	
Theale West				
Up to 1 hour		£ 0.30	£0.40	
Up to 2 hours		£ 0.40	£0.70	
Over 2 hours		£ 5.20	£5.40	
Out of Newbury Season Tickets				
Hungerford				
Per Quarter		£75.00	£90.00	
Annual		£260.00	£315.00	
Pangbourne				
Per Quarter		£90.00	£120.00	
½ year		£175.00	£235.00	
Annual		£290.00	£370.00	
Theale - Annual				
		£95.00	£130.00	
<u>Planning and Trading Standards</u>				
Planning Applications				Government set fees
Building Regulation Applications				Legal requirement that fees should be set at a self-financing level.

Trading Standards				
Weights and Measures Fees				As recommended by LACORS
Explosives Licenses / Registrations				Set by Legislation
Poisons:				
Initial Registration				As recommended by LACORS
Re-registration				
Change of Details				
Fireworks Licence – All Year Sales		£500.00	£500.00	maximum allowed by law
Motor Salvage Operators		£87.40	£89.10	
Motor Salvage – Production of Records		£13.10	£13.40	
Buy With Confidence / Approved Trader Scheme:				
<10 employees		£100.00	£102.00	All disbursements charged at cost
10+ employees		£200.00	£204.00	All disbursements' charged at cost
Food and Nutrition Training:				
Level 2 Award in Nutrition		£55.80	£56.90	
Petroleum Licensing Fees		Set by Legislation		
Performing Animals Registration Act 1925 per registration		£32.18	£32.78	

Appendix 2d**Chief Executive's Fees & Charges Proposals – 2009/10****Introduction**

- 1.1 The main report highlights the fact that in building the base budget the starting point is that fees and charges should increase by a minimum of 2%. In reality, however, officers seek to look at every opportunity to maximise income accepting that:
- Fees and charges can have a direct impact on usage and take up of services;
 - In some circumstances the Council is providing services in direct competition to the private sector. Where this is the case, price is likely to have a direct link with demand and it is important that the Council does not 'price itself out of the market';
 - Raising fees and charges can in some instances work against the Council's social inclusion agenda by effectively discriminating against those who are less able to pay;
 - For some services there is a clear expectation that fees and charges will reflect the costs incurred in providing the service. The Council may open itself to legal challenge if the increases it makes cannot be justified.
- 1.2 The Fees and Charges for Chief Executive's directorate were reviewed under the Transformation and Efficiency Programme and the specific proposals for 2009/10 take into account the income generating decisions for the services below.
- 1.3 Within the Chief Executive's Directorate the main services and functions to which fees and charges apply are;

2. Specific Proposals**Registration Services**

- 2.1 Registration fees are largely controlled by statute. An increase of between 2-3% is being introduced for ceremonies at approved premises together with a slight increase in respect of approved premises licences.

Electoral Services

- 2.2 Sales of the Register of Electors have increased this year but this is not a large income generator. The charges are statutory, set by Government and the Council has no discretion to vary.

Land Charges

- 2.3 There has been increasing private sector competition in the area of Land Charges in recent years. As a result of this competition (the private sector is able to charge less for searches than the local authority) the Council has progressively lost market share and income. From 1st July 2007 a new fee structure was introduced to

comply with new legislation, which requires the Council to only recover cost incurred in service delivery. For 2009/10 the fee structure has been reviewed to continue compliance with the cost recovery model and take account of fluctuations in the housing market. This requires an uplift of 6.3%.

Legal Fees

- 2.4 It is proposed to increase the Council's Legal charges for third party work.

Description	Current Fee 2008/09	Proposed Fee 2009/10	Notes
Registration			
Ceremonies at approved premises (Mon-Fri)	£230	£240	All increases rounded to the nearest pound.
Ceremonies at approved premises (Sat)	£260	£270	
Ceremonies at approved premises (Sun and Bank Holidays)	£330	£340	
Approved Premises Licence (more than one room)	£1700	£1750	
Approved Premises (one room)	£1540	£1580	
Approved Premises (addition of additional room to existing licence)	£300	£300	
Celebratory Services –Baby Naming/Affirmation of vows -Shaw House			New Services
Mon to Fri	£110	£115	
Sat	£150	£155	
Celebratory Services – Baby Naming/Affirmation of vows-At Approved Premise			New Services
Mon to Fri	£160.00	£165	
Sat	£185.00	£190	
Sun	£250.00	£255	
Elections			
All fees are statutory			No change. All fees are statutory.
Local Land Charges			
LLC1	£50	£53	Fees uplifted to comply with cost
Con29 PT1	£30	£32	

Description	Current Fee 2008/09	Proposed Fee 2009/10	Notes
Con29 PT11	£15	£16	recovery principles
Additional Questions	£30	£32	
Con29 additional parcel	£21	£22	
LLC1 additional parcel	£35	£37	
Personal search	£11	£11	Statutory fee
Personal search additional parcel	£1	£1	Statutory fee
Legal			
Hourly charging costs:			
Managers Team Leader Solicitor Solicitor (newly qualified) Legal Executive / Senior Legal Assistant Legal Assistant This covers salary, employers' costs and other support charges – rent, office space, photocopying, postage, etc.	£86 £84 £82 £80 £72 £63	£88 £84 £82 £80 £72 £63	